

AGENDA

Meeting: WOOTTON BASSETT AND CRICKLADE AREA BOARD
Place: Greatfield and Greenhill Village Hall, Hook Street, Hook, SN4 8EF
Date: Wednesday 1 December 2010
Time: 7.00 pm

Including the Parishes of Braydon, Broad Town, Clyffe Pypard, Cricklade, Latton, Lydiard Millicent, Lydiard Tregoz, Lyneham & Bradenstoke, Marston Meysey, Purton, Tockenham and Wootton Bassett.

The Area Board welcomes and invites contributions from members of the public. The Chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact the Democratic Services Officer.

Refreshments and networking opportunities will be available from 6:30pm.

Please direct any enquiries on this Agenda to:

Penny Bell (Democratic Services Officer), 01249 706613 / penny.bell@wiltshire.gov.uk
or Alison Sullivan (Community Area Manager – Wootton Bassett and Cricklade Area),
07917 721371/ alison.sullivan@wiltshire.gov.uk.

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk.

Press enquiries to Communications on direct lines 01225 713114/713115.

Wiltshire Councillors

Allison Bucknell	Lyneham
Peter Colmer	Cricklade & Latton
Peter Doyle (Chairman)	Wootton Bassett South
Mollie Groom	Wootton Bassett East
Jacqui Lay (Vice Chairman)	Purton
Bill Roberts	Wootton Bassett North

Items to be considered	Time
<p>1. Chairman's Welcome and Introductions</p> <p>2. Apologies for absence</p> <p>3. Minutes (<i>Pages 3 - 20</i>)</p> <ul style="list-style-type: none"> i. To approve the minutes of the meeting held on 6 October 2010 ii. Matters arising from the minutes of the last meeting. <p>4. Declarations of Interest</p> <p>Councillors are requested to declare any personal or prejudicial interests, or dispensations granted by the Standards Committee.</p> <p>5. Chairman's Announcements (<i>Pages 21 - 28</i>)</p> <ul style="list-style-type: none"> i. Community Planning (attached) ii. Census 2011 (attached) iii. Local Flood Protection (attached) iv. Waste Consultation Results (attached) v. Update on RAF Lyneham. 	<p>7.00 pm</p>
<p>6. Partner Updates (<i>Pages 29 - 42</i>)</p> <p>To note the written reports and receive any verbal updates from the following:</p> <ul style="list-style-type: none"> i. Wiltshire Police ii. Wiltshire Fire and Rescue Service (attached) iii. NHS Wiltshire (attached) iv. Parish and Town Councils (attached) v. Community Area Young People's Issues Group (CAYPIG) vi. Chambers of Commerce vii. Westlea Housing Association viii. Community Groups ix. Outside Bodies. 	<p>7.10 pm</p>
<p>7. Task Group Updates</p> <p>To note the written updates and receive any verbal updates from the following:</p> <ul style="list-style-type: none"> i. Local Traffic and Highways Working Group ii. Rural Buffer Zone Task Group. 	<p>7.20 pm</p>

8.	<p>Community Safety Partnership</p> <p>Maggie Rae, Corporate Director of Public Health and Wellbeing, will give a presentation on the Wiltshire Community Safety Partnership and the Anti-social Behaviour Reduction Strategy.</p>	7.25 pm
9.	<p>Visiting Cabinet Representative</p> <p>Councillor John Thomson (Deputy Leader and Cabinet member for Adult Care, Communities and Libraries) will give a brief outline about the major challenges facing the Council, and respond to any questions.</p>	8.25 pm
10.	<p>Funding (Pages 43 - 94)</p> <p>a. Community Area Grants Scheme</p> <p>To consider five applications to the Community Area Grants Scheme 2010/11 as follows:</p> <ul style="list-style-type: none"> i. Cricklade Pre-School – request £3,000 to clad and insulate wall of pre-school. ii. Broad Town Parish Council request £387 for the provision of football nets and posts. iii. Thames Pre School – request £1,419 to enhance the outdoor learning area. iv. Lyneham reshaping – Primary School – request £1,000 to create a remembrance garden. v. Lyneham Primary School – request £2,996 to refurbish two community rooms. <p>Grant application packs for the Community Area Grants Scheme are available from the Community Area Manager or electronically at www.wiltshire.gov.uk/areaboardscommunitygrantsscheme.htm</p> <p>b. Performance Reward Grant Scheme</p> <p>Having received a detailed response (attached) to previous concerns raised, the Area Board will reconsider one application to the Performance Reward Grant Scheme, as follows:</p> <ul style="list-style-type: none"> i. Wiltshire is Saving Energy (Wiltshire Libraries) – request £12,566 for the provision of energy monitors in all libraries across the county for households to hire free of charge. <p>c. Area Board Projects</p> <p>To consider two applications under the Area Board Projects Scheme, as follows:</p>	8.35 pm

- i. Fire Cadets – request £712.
- ii. Hire of Meeting Rooms – request £500.

11. **Community Issues**

8.55 pm

The Community Area Manager will provide an update on local issues that have been raised via the Community Issues System.

12. **Evaluation and Close** (*Pages 95 - 96*)

9.00 pm

The Chairman will invite any remaining questions from the floor.

The meeting is asked to note the future meeting dates below and is reminded to complete the evaluation forms in the packs.

The Forward Plan of provisional future agenda items is attached for information.

The next meeting will be held on Wednesday 2 February 2011, 7.00 pm at Cricklade Town Hall.

Future Meeting Dates

Wednesday 2 February 2011

7.00 pm

Cricklade Town Hall

Wednesday 23 March 2011

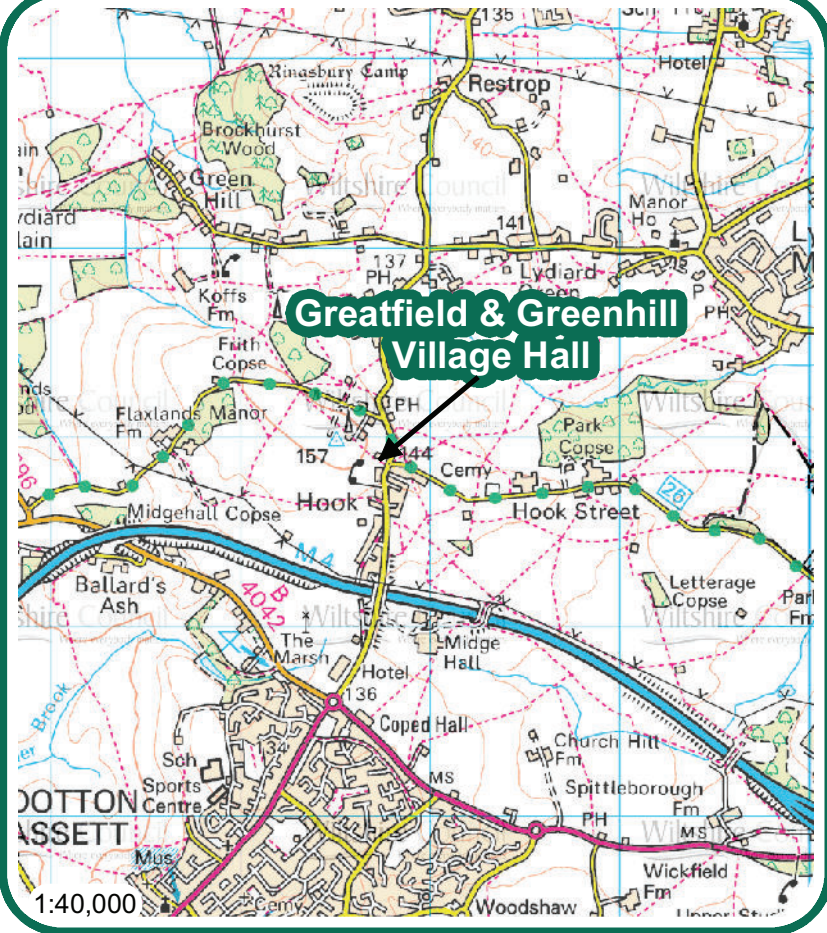
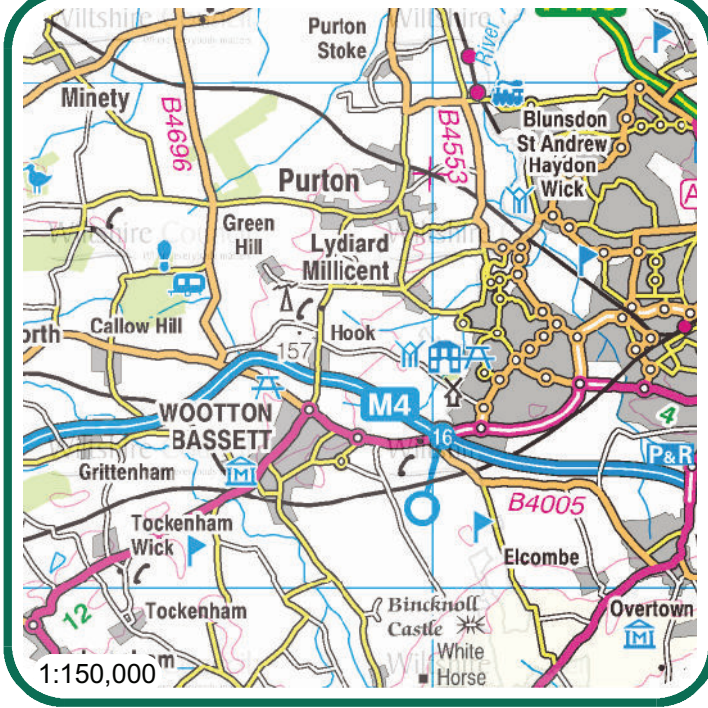
7.00 pm

Lyneham Primary School

Wednesday 25 May 2011

7.00 pm

Venue to be confirmed



Greatfield & Greenhill Village Hall
 Hook Street
 Hook
 Wiltshire
 SN4 8EF

Wiltshire Council
 Where everybody matters



**Greatfield & Greenhill
 Village Hall**

MINUTES

ITEM 3

Meeting: WOOTTON BASSETT AND CRICKLADE AREA BOARD
Place: Wootton Bassett School, Lime Kiln, Wootton Bassett, SN4 7HG
Date: 6 October 2010
Start Time: 7.00 pm
Finish Time: 9.45 pm

Please direct any enquiries on these minutes to:

Penny Bell, direct line 01249 706610 or e-mail penny.bell@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Allison Bucknell, Cllr Peter Colmer, Cllr Peter Doyle (Chairman), Cllr Mollie Groom, Cllr Jacqui Lay (Vice Chairman) and Cllr Bill Roberts

Cllr Stuart Wheeler (Cabinet Member for Leisure, Sport and Culture)

Wiltshire Council Officers

Penny Bell, Democratic Services Officer
Alison Sullivan, Community Area Manager
Laurie Bell, Service Director Policy, Research and Communications
Mark Smith, Service Director, Amenities and Leisure
Lucy Murray-Brown, Leisure Partnerships Manager

Town and Parish Councillors

Cricklade Town Council – Terri Robertson, Gina Chapman

Wootton Bassett Town Council – Steve Walls, Sue Doyle, Jenny Stratton, Jonathan Bourne (Clerk)

Broad Town Parish Council – Veronica Stubbings

Latton Parish Council – Phil Winfield

Lydiard Millicent Parish Council – T Pepperall

Lydiard Tregoz Parish Council – Peter Willis, Avril Roe

Lyneham and Bradenstoke Parish Council – John Webb

Marston Meysey Parish Meeting – Andrew Brand

Purton Parish Council – Mike Bell

Partners

Wiltshire Police – Inspector Steve Cox, Sergeant Martin Alvis

Wiltshire Fire and Rescue Service – Mike Franklin, Peter Price, Perry Payne

Northern Community Area Partnership – Bob Jones

Development Services for Young People – Pete Smith

Extended Services – Andrea Smith

Members of Public in Attendance: 30

Total in attendance: 64

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>	<u>Action By</u>
1.	<p><u>Chairman's Welcome and Introductions</u></p> <p>The Chairman, Councillor Peter Doyle, welcomed everyone to the meeting and asked the councillors and officers present to introduce themselves. He also thanked the Head of Wootton Bassett School, George Croxford, for facilitating the use of the school hall.</p> <p>The Chairman announced that there would be no debate on Item 8 on the agenda; Community Planning. Instead, any comments regarding this item should be made under Item 6; Partner Updates.</p> <p>The Chairman also reminded people to complete their feedback forms and hand them in at the end of the meeting.</p>	
2.	<p><u>Apologies</u></p> <p>Apologies were received from Mike Mikefield (Wootton Bassett Town Council), Brian Atfield (Cricklade Town Council), and Paul Harrison (Wootton Bassett Sports Association).</p>	
3.	<p><u>Minutes</u></p> <p>The minutes of the previous meeting listed Councillor Bill Roberts' name twice which needed to be amended. With this amendment, the minutes were agreed a true record.</p> <p><u>Decision</u> The minutes of the meeting held on Wednesday 14 July 2010 were agreed as a correct record and signed by the Chairman.</p>	
4.	<p><u>Declarations of Interest</u></p> <p>Councillor Peter Colmer declared a prejudicial interest in Item 9a on the agenda; Community Area Grants. Councillor Colmer stated that he would leave the room for the deliberation and decision of this item.</p>	
5.	<p><u>Chairman's Announcements</u></p> <p>The Chairman referred the meeting to the Chairman's Announcement summary in the agenda, which provided information on various consultations and announcements.</p>	

	<p>Further information was available from the Wiltshire Council website, or by signing up to the Community Area Network.</p>	
6.	<p><u>Partner Updates</u></p> <p>The Chairman welcomed updates from partners, which were received as follows:</p> <p>Wiltshire Police The written update report from Wiltshire Police was noted. Inspector Steve Cox commented on the increase in domestic and non-domestic burglaries and announced that a male was arrested last week who had been linked to a number of local incidents. Inspector Cox reiterated the importance of ensuring that homes were kept as securely as possible.</p> <p>Wiltshire Fire and Rescue Service The written update report from the Fire and Rescue Service was noted. Mike Franklin reiterated the advice within the report regarding chimney fires and the importance of having chimneys swept properly. Mike introduced his colleagues Peter Price and Perry Payne, who provided an update on the Cricklade Fire Cadets.</p> <p>Fire Cadets Since the Fire Authority announced in April that it intended to close both Cricklade and Ludgershall Fire Cadet units, the support to keep both the units going had been overwhelming. The Fire Authority met on 23 September and agreed a set of recommendations (attached at Appendix A).</p> <p>Councillor Peter Colmer welcomed the statement from the Fire Authority and proposed the following:</p> <ul style="list-style-type: none"> i. That Wootton Bassett and Cricklade Area Board works closely with Tidworth Area Board to ensure that a consistent approach to funding is achieved for the remainder of this year. ii. That alternative sources of funding be investigated to sustain the Fire Cadets in subsequent years. <p>The Chairman asked for a show of hands in support of Councillor Colmer's proposals; to which the large majority of the public present showed support. The proposals also received unanimous support from the Area Board.</p>	

	<p><u>Decision</u> The Area Board agreed:</p> <ul style="list-style-type: none"> i. That Wootton Bassett and Cricklade Area Board works closely with Tidworth Area Board to ensure that a consistent approach to funding is achieved for the remainder of this year. ii. That alternative sources of funding be investigated to sustain the Fire Cadets in subsequent years. <p>NHS Wiltshire The written update report from NHS Wiltshire was noted.</p> <p>Chambers of Commerce Bob Jones, Chairman of the Cricklade Business Association, expressed disappointment that recent applications to the Performance Reward Grant Scheme were not successful, and also at the proposed car parking charges which posed a real threat to Cricklade, with the risk that local shoppers would choose to shop at West Swindon instead.</p> <p>Bob also announced Cricklade’s success in being awarded Gold Standard at the Britain in Bloom finals, making Cricklade the top achieving town in Wiltshire in this competition.</p> <p>Town and Parish Councils Written updates were received and noted from Wootton Bassett Town Council and Cricklade Town Council Further verbal updates were received as follows:</p> <p>Purton Parish Council – Mike Bell expressed concern at the amount of information being received through the Area Board, and particularly the very short notice that the councils were given to provide informed responses, and requested that consideration be given to this in the future. He also stated that he was pleased to see Cross Lanes in Purton being one of the preferred options put forward by the Local Traffic and Highways Working Group.</p> <p>Cricklade Town Council – Gina Chapman commented on the issues with local flooding and praised the work of the Land Drainage Department since 2007/08. She expressed concern that such resources appeared to be scarce since Wiltshire became a unitary authority and requested that the councillors looked favourable upon such resource during budget cuts.</p> <p>Lydiard Tregoz Parish Council – Peter Willis referred to Item 8 on the agenda; Community Planning, and stated that the officer’s report did not include an option 5, as put forward by the council.</p>	<p>Alison Sullivan</p>
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	<p>The Chairman acknowledged that the report had not clearly identified the fifth option, and explained that this option had been outlined on the agenda instead.</p> <p>Northern Community Area Partnership (NCAP) – Bob Jones, Chairman of NCAP, expressed concern at the communication and engagement between the Partnership and the Area Board. He also referred to the Community Planning report accompanying Item 8 on the agenda, and felt that there was another option missing from the report that had previously been agreed with Wiltshire Council.</p> <p>Wootton Bassett Community Fayre - Thomas Woodhouse reported that a Community Fayre had taken place in the Memorial Hall on 25 September, with approximately 60 people in attendance representing 15 groups and organisations. The event had been very successful and included some useful presentations including one from Community First regarding funding streams and one from Alison Sullivan on Community Area Grants. Further details would be published shortly in the community magazine, and there was a view to hold further similar events in the future.</p> <p>Extended Services – Jo Smith announced that the Wootton Bassett Arts Festival would be held next year at Wootton Bassett School, and encouraged anybody interested to get in touch. There would also be a family learning event for the Wootton Bassett and Cricklade cluster on Saturday 23 October at Wootton Bassett School. This event was free and would involve cooking preparation in the morning and arts events in the afternoon.</p>	
7.	<p><u>Task Group Updates</u></p> <p>Updates were received from the Area Board’s task groups as follows:</p> <p>a) Local Traffic and Highways Working Group The Chairman introduced the report in the agenda which consisted of the notes and recommendations from the Working Group’s meeting held on 21 September 2010.</p> <p>The Area Board had been allocated the sum of £12,000 that was specifically for the use of small local transport schemes. Following consideration of 32 schemes, the Working Group recommended that five be put forward for further evaluation by Highways Officers, full details of which were contained in the notes of the meeting.</p>	

contained the background to the item listing four options for moving the matter forward. A fifth option, which had emerged during consultation and which was also described in the report, had been listed separately on the agenda for clarity.

The Chairman reiterated his earlier comment that there would be no debate under this item, as the purpose of this was to make a decision to set the future direction of community planning. The Chairman did, however, call for a show of hands from the floor to indicate indicative levels of support for each option so as to inform the unitary councillors. The show of hands indicated no support for Options 1, 2 or 3, limited support for Option 4 (approximately five hands) and majority support for Option 5 (approximately 14 hands).

Prior to the Area Board taking a vote on the options, the Chairman explained that the implications of adopting Option 5 would be that:

1. The Area Board would redirect funding away from the Northern Community Area Partnership (NCAP).
2. The Area Board would no longer look to NCAP to provide or update the Community Plan.

Following a proposal from Councillor Colmer to adopt Option 5, a vote was taken by unitary councillors and Option 5 (as set out on the agenda paper) was unanimously adopted to set the general direction for future community planning as follows:

Decision

That Option 5 be adopted, that would take away the centralised community planning approach thereby cutting costs, negating the need for a Community Area Partnership and draw upon town and parish community led plans which could also feed into the strategic planning of Wiltshire Council and other agencies.

This Option was more in line with the localism agenda and new Big Society approach and would make more funding available to the Area Board for use as grants or other investment into the wider community.

Following this decision, the Area Board went on to consider each of the six individual recommendations contained on page 42 of the report and voted as follows (in each case unanimously):

Decision

1. **Recommendation 1: Not voted upon (The Chairman**

	<p>explained that NCAP would need to decide upon its own actions based on decisions made by the Area Board).</p> <p>2. Recommendation 2: <u>Not supported.</u></p> <p>3. Recommendation 3: <u>Not supported.</u></p> <p>4. Recommendation 4: That the Area Board actively supports and encourages the development of individual parish and town community plans, and that these plans are integrated into the overall community plan for the area – <u>Supported.</u></p> <p>5. Recommendation 5: That the Area Board continues its focus on working groups and task groups, e.g. Rural Buffer Zones Task Group, Future of RAF Lyneham, Local Traffic and Highways Working Group, and the proposed parish and town group – <u>Supported.</u></p> <p>6. Recommendation 6: That the formation of a new Community Area Partnership for the area should not be undertaken at this time – <u>Supported.</u></p> <p>Following interventions from the floor, which queried the results of the previous voting on the recommendations, a second round of votes was taken among unitary councillors on the last 5 recommendations in the report. The results clearly indicated that an identical result was obtained in each case, thereby clearly confirming the decisions reached.</p> <p>The Chairman summarised that Option 5 had been adopted by the Area Board to set the future direction of community planning in Wotton Bassett and Cricklade Community Area.</p>	
9.	<p><u>Funding</u></p> <p>Councillors considered applications for funding from the following grant schemes:</p> <p>a) Community Area Grants Scheme</p> <p><i>Note: Councillor Colmer left the meeting for the discussion and decision relating to this item.</i></p> <p>i. <u>Marston Meysey Village Hall Association</u> This application sought a grant of £1,750 to provide equipment to refurbish the small kitchen in the village hall.</p>	

	<p><u>Decision</u> The Area Board awarded the sum of £1,750 to Marston Meysey Village Hall Association. <i>Reason: The application met the Community Area Grants Criteria 2010/11 and would enable the community to use the enhanced facility.</i></p> <p>ii. <u>Cricklade Town Council</u> This application sought a grant of £2,494 to erect a fence around the skate park.</p> <p><u>Decision</u> The Area Board awarded the sum of £2,494 to Cricklade Town Council. <i>Reason: The application met the Community Area Grants Criteria 2010/11 and would enable young people to play safely in the local community.</i></p> <p><i>Councillor Colmer returned to the meeting.</i></p> <p>b) Performance Reward Grant Scheme</p> <p>i. <u>Wiltshire Voices</u> The application sought £3,000 for each Area Board to encourage participation of selected hard to reach groups in their Community Areas.</p> <p><u>Decision</u> The Area Board supported the application from Wiltshire Voices and recommended that it be approved by the Performance Reward Grant Panel.</p> <p>ii. <u>Wiltshire is Saving Energy</u> The application sought £12,566 to provide energy monitors in all libraries across Wiltshire that could be hired for free by local households. The energy monitors provided the households with information on energy usage; helping to reduce carbon emissions and save on energy bills.</p> <p>Some concern arose from the floor regarding the cost of this project and it was suggested that such energy monitors could be obtained from many of the major energy suppliers.</p> <p>After some discussion, Councillor Bucknell proposed</p>	<p>Alison Sullivan</p> <p>Alison Sullivan</p> <p>Alison Sullivan</p>
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	<p>that the pilot scheme should be extended, and that efforts should be made to source the energy monitors free of charge before committing the funds to this project.</p> <p><u>Decision</u> The Area Board recommended that the pilot phase of the Wiltshire is Saving Energy project be extended, and that efforts should be made to source the energy monitors free of charge before committing the funds to this project.</p>	<p>Alison Sullivan</p>
<p>10.</p>	<p><u>Community Issues Update</u></p> <p>Alison Sullivan, Community Area Manager, provided an update on issues raised via the Community Issues System.</p> <p>Four new issues had been raised; of which three were regarding speeding issues and had been referred to the Community Speedwatch Scheme. The one other new issue was regarding parking, and the relevant enforcement officers had been notified.</p> <p>Alison reminded the meeting that any new proposals for transport schemes needed to be logged as an issue via the Community Issues System before they could be considered by the Local Traffic and Highways Working Group.</p> <p>A comment arose from the floor regarding the ineffective road strips that tended to wear down quite rapidly. This issue could be taken to the next meeting of the Local Traffic and Highways Working Group.</p>	
<p>11.</p>	<p><u>Leisure Facilities Review and Questions for the Cabinet Representative</u></p> <p>a) Leisure Facilities Review</p> <p>Councillor Stuart Wheeler, Cabinet Member for Leisure, Sport and Culture, gave a presentation on the Council's proposals for leisure provision in the county over the next 25 years.</p> <p>Wiltshire Council had inherited some form of financial responsibility for 23 leisure facilities on 1 April 2009 and it was considered that the present indoor leisure facility stock was broadly outdated, inefficient and unsustainable. £93 million would be required over the next 25 years to sustain the existing buildings, and this did not include any service or building enhancements, which were much required in some of the centres.</p>	

Councillor Wheeler explained that the proposals included the Council retaining management responsibilities for some of the existing leisure facilities, developing four brand new facilities within campuses, and devolving the remaining facilities to local communities.

Councillor Wheeler outlined the Council's proposals specific to the Wootton Bassett and Cricklade Community Area:

- Cricklade Leisure Centre – the Council planned to work with the Cricklade & District Community Association to arrange for agreed investment leading to the devolvement of the facility to the community.
- Lime Kiln Leisure Centre – refurbishments to be undertaken leading to the devolvement of the facility to the community.
- Devolvement could be to a single or a variety of different groups. In other parts of the county interest had been forthcoming from community groups, town/parish councils, schools, existing trusts, etc.
- The Council had commissioned a report on the community trust options to help assist with the proposal.
- Community groups would be given support and advice to set up the organisation.
- Calne and Cricklade, which both already had community-managed facilities, had volunteered to give advice and support where requested.

Following Councillor Wheeler's presentation, a number of questions and comments arose, as summarised below:

- Currently the Calne and Cricklade community-owned facilities received approximately £70,000 per year from Wiltshire Council which was considered vital to the survival of the facilities. The question was asked whether this funding would be available for Lime Kiln. Councillor Wheeler stated that he was not able to make guarantees at this stage, as he was currently looking for expressions of interest, and issues such as phased financial support would be discussed with interested parties as part of the negotiations.
- In response to Councillor Wheeler's comment that any devolved facilities would be passed on in a good state of repair, a question arose regarding what 'good state of repair' meant. Councillor Wheeler informed the meeting that full conditions surveys had been carried out for all facilities, and the specific work to be done prior to handover would form part of the negotiations with interested parties.

- A comment was made regarding the local schools and the possibility for schools to take responsibility for the devolved facilities. Councillor Wheeler commented that discussions were taking place with the school and that there could potentially be good financial benefits for a school to take on indoor leisure facilities.
- In response to a question regarding what would happen if no willing community group came forward, Councillor Wheeler stated that a four-year period had been set aside to work with any willing groups, and if no interest was expressed by the end of the four years then the Council would need to review the situation.
- A suggestion was made that any community group interested in taking over a leisure facility would need to be provided with a lot of technical information. Lucy Murray-Brown, Leisure Partnership Manager, confirmed that thorough surveys had been carried out on the facilities, and would be made available. The Council had also set aside significant sums of money for major works to be carried out, where appropriate, prior to devolvement.
- In response to concern regarding the freehold of leisure sights being transferred, and how this could affect future use of the land, Councillor Wheeler confirmed that any transfer of freehold would include a conveyance to restrict future use to leisure provision only, and would also include a 'claw-back' clause.
- Some disappointment was expressed that Wootton Bassett and Cricklade Community Area would not be benefitting from a new 'Community Campus'. In response to this, Lucy Murray-Brown commented that the Workplace Transformation Team was responsible for the development of Community Campus's, and was shortly due to be meeting with Wootton Bassett Town Council to discuss opportunities.
- George Croxford, Head of Wootton Bassett School, stated that the school's PE facilities were currently limited, mainly because the school made use of Lime Kiln's facilities, and so there was concern about what would happen if Lime Kiln closed. In response, Councillor Wheeler commented that he envisaged the school's use of the facility to be a major use, and also hoped that the school would enter into discussions regarding the future management of Lime Kiln.

	<ul style="list-style-type: none"> • The question was asked whether community groups running such a facility would be able to access other sources of funding. Councillor Wheeler stated that this was most certainly the case, as community groups were often able to access funding streams that the Council could not. <p>Councillor Wheeler advised the meeting that anyone interested in obtaining further details, or in expressing interest to manage a leisure facility, should contact Lucy Murray-Brown.</p> <p>To conclude Councillor Wheeler’s presentation, a survey was carried out using the held-held voting system. The responses to the survey were not intended to form part of the formal consultation, but would provide officers with an indicative ‘snapshot’ of people’s views.</p> <p>The Chairman thanked Councillor Wheeler for his presentation and encouraged people to respond to the consultation.</p> <p>b) Questions for the Cabinet Representative</p> <p>Councillor Wheeler provided an overview of his Cabinet Portfolio, which was Leisure Sport and Culture. He talked about the responsibilities and current objectives of the Sports Team, which targeted young people and aimed to increase participation. He also talked about the Council’s Funding and Events Manager; Tamzin Ewers, and explained that Tamzin could assist local clubs and groups with accessing funding. Councillor Wheeler also talked about the Wiltshire and Swindon History Centre in Chippenham, which was a joint initiative between Wiltshire Council and Swindon Borough Council and included county archives, family history, local history, school records, county archaeology and more.</p> <p>The Chairman thanked Councillor Wheeler and suggested anyone with specific questions should submit them after the meeting and a response would be arranged.</p>	
12.	<p><u>Evaluation and Close</u></p> <p>An evaluation of the evening’s meeting was conducted using the live handheld voting system. The results would be used to improve future meetings where necessary.</p> <p>The Chairman thanked everyone for attending the meeting and announced that the next meeting of Wootton Bassett and Cricklade Area Board would be held on Wednesday 1 December 2010, 7.00 pm at Hook Village Hall.</p>	

Appendix A

Wiltshire Fire and Rescue Service (WFRS) – Recommendations relating to the future of the Fire Cadets

On Thursday 23 September 2010 the Wiltshire and Swindon Fire Authority agreed to the following recommendations in respect of the Fire Cadets as a response to requests received;

- That the CFA members note the contents of the paper and agree to the transfer of responsibility of the Fire Cadets to a voluntary body consisting of the Parents and Instructors from both units governed by an agreed Memorandum of Understanding (MOU) with those bodies.
- That CFA members agree that the re-commencement scheme will be on a date after the 7 October 2010 to allow WFRS staff to attend the relevant Community Area Boards beforehand, to assist in securing external funding schemes for these activities and allow for a smooth transition to a voluntary status."

Subsequent to this announcement, meetings have already been held with the instructors at Cricklade and also the parents and instructors at Ludgershall to make arrangements to draft up a suitable MoU which will meet the above requirements and necessary governance arrangements.

The Wiltshire FRS has used the FINDS network which connects all FRS nationally to attempt to establish if any other Authority is in a similar position and has already established a model agreement which might be adapted for Wiltshire. The results are awaited.

Costs for the cadet units have been drawn up and the breakdown is available. In précis, the cost for each unit for the rest of the existing financial year 2010/11 is £984 per unit and thereafter for the financial year 2011-12 £1968 per unit.

The Area Board unanimously agreed with Cllr Peter Colmer's proposal that he would work the Wiltshire Fire and Rescue Service and both cadet units to seek funding to assist the cadet units for this financial year.

Background

The Area Board decided a new direction for Community Planning (CP) in October 2010 dispensing with the need for a Community Area Partnership (CAP).

The Area Board will continue to use the existing Community Plan 2005-2015 inherited from the former North Wiltshire District Council and Wiltshire County Councils. The Board will act as the custodian and guardian of the Plan.

The Area Board will encourage all community planning partners to contribute to the future development of the CP. A simple pro-forma to facilitate the incorporation and adoption of updates to the CP on an ongoing basis will be developed.

The Way Ahead - *The Area Board will facilitate:*

- Planning for the updating of the CP on an ongoing basis and for the complete renewal of the Plan by 2015.
- Supporting the development of parish and town community plans.
- Addressing, as a priority, within its own Forward Plan, those Theme Areas in the CP on which little or no work has previously been performed. These have been identified as:
 1. Education and Lifelong Learning
 2. Health and Social Care
 3. Recreation, Culture and Leisure – to include Leisure Centre Provision
- Addressing cross-cutting themes through existing task and/or working groups such as:
 1. The Local Traffic and Highways Working Group will cover most of those topics included within the Transport theme of the CP.
 2. The Rural Buffer Task Group (possibly renamed and with new terms of reference) will cover the following two overlapping CP theme areas: Housing and Built Environment; and Environment, Land Based Issues and Countryside.
 3. Consider forming new task groups as and when a need arises.
- Prioritising each Theme Areas of the Community Plan for review and updating
- Encouraging the engagement of community groups, individuals, parish/town councils etc on the Themes Areas as necessary.
- A specific Forward Plan for the Area Board will be developed to sit alongside that provided corporately by Wiltshire Council to Area Boards. Such a forward plan could initially include (not in any particular order or priority):

Community Safety Partnership	Library and Leisure Services Update
RAF Lyneham	Health and Social Care
Localism Bill	The Economy

Wootton Bassett and Cricklade Area Board – Wednesday 1 December 2010

Chairman's Announcements

Census 2011 – Local Perspectives

The 2011 Census is coming:

- The Census has collected information about the population every ten years since 1801 (except in 1941). The next census in England and Wales is on 27th March 2011
- The Census will produce a high quality estimate of the population. It is a count of the people and households in England and Wales. The census is carried out by the Office for National Statistics (ONS) on behalf on Parliament
- Everyone is asked the same questions in order to take a snapshot of the population at one moment in time
- The census tells us how many people live where and the types of people they are, for example whether they are young, old, married, single, etc. This means decisions, like working out who needs facilities in the future, are focused on accurate, relevant details
- You can find out all general information about the census at www.census.gov.uk

The 2011 Census is vitally important for Wiltshire and its communities:

- Census data is used to ensure that all the required local facilities and services needed across Wiltshire can be accurately identified
- Central funding allocation for Wiltshire is heavily influenced by the census data – it is estimated that Wiltshire Council will potentially lose around £500 per person per year for 10 years for every person not counted

What Wiltshire Council and ONS would like local councils to do:

- Publicise and promote the 2011 Census in your community
- Use your expert local knowledge to let us know about potential areas that may be hard to count in your community such as travellers, communes, religious establishments, migrant workers for example
- Promote locally that there are around 250 Census jobs being created across Wiltshire in 2011 and, as well as getting paid, that this is a great opportunity for knowledgeable local people to be part of something that will benefit their community. You can find out more information and apply for all available jobs at www.censusjobs.co.uk.

Wootton Bassett and Cricklade Area Board – Wednesday 1 December 2010

Chairman's Announcements

Local Flood Protection

In the event of flooding the Council's priority is to the elderly or infirm when assisting people and the protection of commercial property to prevent environmental pollution. Although we will do what we can for affected householders we urge those in areas of risk to take precautions themselves.

In order to help communities protect themselves from flood risk, Wiltshire Council is introducing a scheme to supply gel sacs, these are similar to sandbags but inflate when in contact with water. The sacs are filled with a gel that expands when wet, but when dry they are virtually flat. This means they are simple to store and far easier to distribute in an emergency. They inflate when immersed in water, allowing a protective flood barrier to be built quickly to protect doorways and airbricks. When the flood has abated they can often be emptied, dried and reused.

In some places where there is a known flood risk, the Parish or Town Council may already hold a limited supply of sandbags for distribution in times of emergency, and the gel sacs can be used to augment these supplies.

Local communities are encouraged to appoint a local Flood Warden who can co-ordinate their response and be the main contact with the council's duty officers. Those parish and town councils with flood wardens or local flood working groups can seek advice from them on the numbers of gel sacs likely to be required for specific locations.

Parish and Town Councils will be able to:

- Purchase a stock which they can hold in the community for distribution during a flood event or
- Having identified properties that are at risk, or are known to flood, purchase the gel sacs on behalf of the householders

By buying in bulk Wiltshire Council was able to negotiate a discount which would not be available to individuals. The gel sacs are available to Parish and Town Councils for £2.50 each.

Town and Parish Council's wishing purchase gel sacs should complete and email the attached form to Sarah Peterson (sarah.peterson@wiltshire.gov.uk, telephone 01225 713377).

COMMUNITY ORDER FOR GEL SACS

From		Parish/Town Council
Contact Details		
Name;		
Phone Number:		
E Mail:		
Quantity required:	@ £2.50	Total: £ _____
Cheques should be made out to Wiltshire Council		
Point of Contact for Delivery		
Name:		
Phone Number:		
E Mail:		
SIGNED:		
DATE:		
NAME IN CAPITALS:		

Return to: - Sarah Peterson, Department of Neighbourhood and Planning,
Wiltshire Council, County Hall, Trowbridge, Wiltshire BA14 8JD
sarah.peterson@wiltshire.gov.uk

Wootton Bassett and Cricklade Area Board – Wednesday 1 December 2010

Chairman's Announcements

Waste Consultation Results

Those of you who attended area boards during the summer will recall the presentations about the council's proposal for changes to Wiltshire's Waste collection and recycling service.

The consultation finished on 20 August 2010. We would like to thank all the area boards for their support throughout the consultation period.

There is a report on the full results of the consultation that can be seen on

<http://www.intelligencenetwork.org.uk/environment/> . There is a link from the council website.

Or if preferred some hard copies are available at this meeting.

In brief over 10,000 people responded and just over 70% were in favour of the proposal. However the results show that support was varied across the county, with some areas showing a lower level of support.

A report on the consultation was considered by cabinet on 19 October 2010. Cabinet resolved to go ahead with the proposal, subject to the detail in the Comprehensive Spending Review. In approving the proposal cabinet acknowledged that support levels varied and that major and targeted communications will be essential to inform and reassure those residents that have concerns.

The proposed service changes are planned for summer 2011, and residents will be kept informed throughout the process. We hope that, as with the consultation, you will continue to work with us as we develop the detailed design of the services and the programme for service commencement. We will be putting together a plan for communicating the service change roll out which will be relevant for the communities of the individual area boards. We will share this with you all in due course.

**Crime and Community Safety Briefing Paper
Wootton Bassett & Cricklade Community
Area Board
1st December 2010**



1. Neighbourhood Policing

Area Commander: Inspector Steve Cox

Neighbourhood Policing Sergeant: Sgt Martin Alvis

Wootton Bassett Town Centre Team

Beat Manager – PC Nick Spargo

PCSO – Jim Wale

Wootton Bassett Rural Team

Beat Manager – PC Steve Porter

PCSO – Andy Singfield

Ministry of Defence Police Unit Beat Officer (Lyneham) – PC Jarra Brown

Cricklade & Purton Team

Beat Manager – PC Chris Skey

PCSO – Nicola Allen

PCSO – Richard O'Halloran

2. NPTs - Current Priorities & Consultation Opportunities:

Up-to-date details about Neighbourhood Policing Teams including team membership, current priorities and forthcoming community consultation events can always be found on our Wiltshire Police Website.

□ Visit the new and improved website at: www.wiltshire.police.uk

3. Police Authority Representative: Mrs Carole Soden

Please contact via Wiltshire Police Authority Tel. 01380 734022 or

<http://www.wiltshire-pa.gov.uk/feedback.asp>

4. Performance and Other Local Issues

With the darker evenings upon us we often see an increase in low level anti-social behaviour, this is clearly linked to persons congregating in public areas that are poorly lit. They are often doing absolutely nothing wrong however their mere presence can give rise to a fear of crime. I am pleased to announce that we have seen very little anti-social behaviour in your area, in fact during Halloween and Fireworks night where we expect to see a rise in ASB, we had no incidents reported. This was due to dedicated patrols being visible throughout the night and early intervention being made when appropriate.

You will note below that over a three month period that this area has had on average 223.5 incidents of ASB. It is however important to note that ASB from a Police Incident Log perspective covers many incidents that the average person would not consider to be ASB. The list is long but includes issues such as dogs being left in cars, livestock on roads, loud noise to name just a few. Very few relate to abuse, alcohol or persons gathering in public areas.

There are two areas where the community can help reduce ASB:

- Report any suspicious activity to police as soon as possible.
- If you know of locations where a build up of rubbish such as fast food containers or bottles/cans are located, please let us know so we can dedicate evening patrols to these areas.

Please help us to stop Anti Social Behaviour in your town or village? Prevention is always better than cure!

CRIME & DETECTIONS (MAY 2009 – APRIL 2010 compared to previous year)

WOOTTON BASSETT SECTOR						
WOOTTON BASSETT	CRIME				DETECTIONS	
	NOV 2008 - OCT 2009 compared to NOV 2009 - OCT 2010					
	2008/09	2009/10	+ / -	% Change	2008/09	2009/10
Violence Against the Person	172	143	-29	-16.9%	49.4%	54.5%
Dwelling Burglary	55	52	-3	-5.5%	25.5%	21.2%
Criminal Damage	356	240	-116	-32.6%	18.8%	8.8%
Non Dwelling Burglary	104	153	49	47.1%	11.5%	5.2%
Theft from Motor Vehicle	78	55	-23	-29.5%	20.5%	1.8%
Theft of Motor Vehicle	18	22	4	22.2%	16.7%	18.2%
Total Crime	1175	1075	-100	-8.5%	24.6%	23.3%
County Division is compared with 15 most similar divisions in other Forces. Currently we are performing well e.g. ranked 1st (out of 15) for Total Crime and 4th (out of 15) for Violent Crime.						

Anti-Social Behaviour – reported incidents

Oct-Dec 2009	Jan-Mar 2009	Apr-Jun 2010	Jul-Sept 2010	Yearly Ave (09/10)
253	183	222	236	223.5

Inspector Steven Cox (23rd November 2010)
Area Commander



Report for Wootton Bassett & Cricklade Area Board - Nov 2010

Fires

WFRS attended 11 accidental fires in the Boards area during the months of September and October 2010. These incidents have included stubble, three straw fires, a fire in a first floor bedroom where clothes hanging on the back of a door came into contact with a candle, kitchen fire with unattended cooking, a BBQ propane cylinder, a car, a diesel generator and two chimney fires.

We were also called to attend 3 deliberate fires over the same period involving derelict caravans and a small refuse fire. WFRS continues to liaise with other agencies to reduce deliberate fire setting.

Injuries

No individuals have been injured through any fire related incident for this period.

RTC'S

We have attended 5 Road Traffic Collisions within the Boards area.

Co-Responder Calls

WFRS attended 26 co-responder calls.

Community Safety

The long winter evenings and the approach of Christmas mean that more and more people are lighting candles in their homes.

In previous years, Wiltshire Fire & Rescue Service has been called to numerous fires caused by candles that have been left unattended and an incident that occurred in the Boards Area in September highlights the risks associated with candles. The following advice will help you to reduce these risks.

- Put your candles on a heat-resistant surface, and be especially careful with night lights and tea lights, which get hot enough to melt plastic - TVs are not fire-resistant objects.
- Make sure candles are held firmly upright by the holder so they won't fall over; the holder needs to be stable too, so it won't fall over either.
- Don't put candles near curtains, or other fabrics or furniture - and keep them out of draughts.
- Don't put candles under shelves - make sure there's at least one metre (three feet) between the flame and any surface above it.
- Keep clothes and hair away from the naked flame - if there's any chance you could forget a candle is there and lean across or brush past it, put it somewhere else.
- Candles should always be sited out of the reach of children and away from areas that pets can get into.
- Leave at least four inches (10cms) between any two candles.
- Extinguish candles before moving them and don't let anything fall into the hot wax, like matchsticks.

- Don't leave candles burning – you should extinguish candles before you leave a room; never go to sleep with a candle still burning, and never leave a burning candle or oil burner in a child's bedroom.
- Use a snuffer or a spoon to put out candles, as blowing them can send sparks and hot wax flying, and double-check that they're completely out and not still smouldering.
- Don't drop any match used to light a tea light into or onto the holder. This can produce an increase in the effect of the wick, increasing the burning and temperature of the tea light beyond that which it was designed to take.

Group Manager Perry Payne, from Wiltshire Fire & Rescue Service's community safety department, said: "Candles seem like harmless fun, something that will brighten up a room or create an atmosphere, but if you don't take the proper care, they can destroy your home. It only takes a few seconds to be absolutely sure that a candle is safe, so please do follow our advice."

For a range of home fire safety tips, visit www.wiltsfire.gov.uk



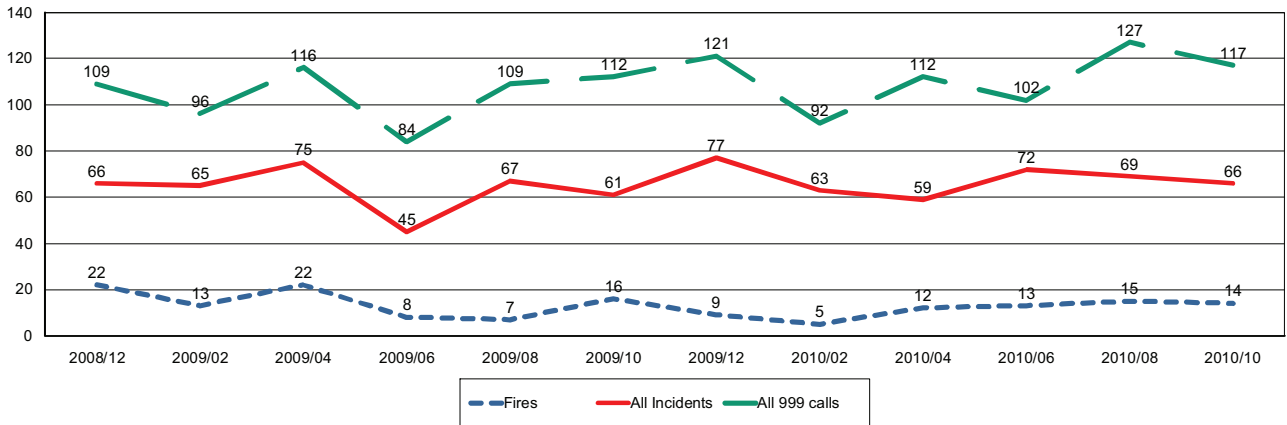
Wiltshire Fire & Rescue Service

Wiltshire and Swindon Fire Authority

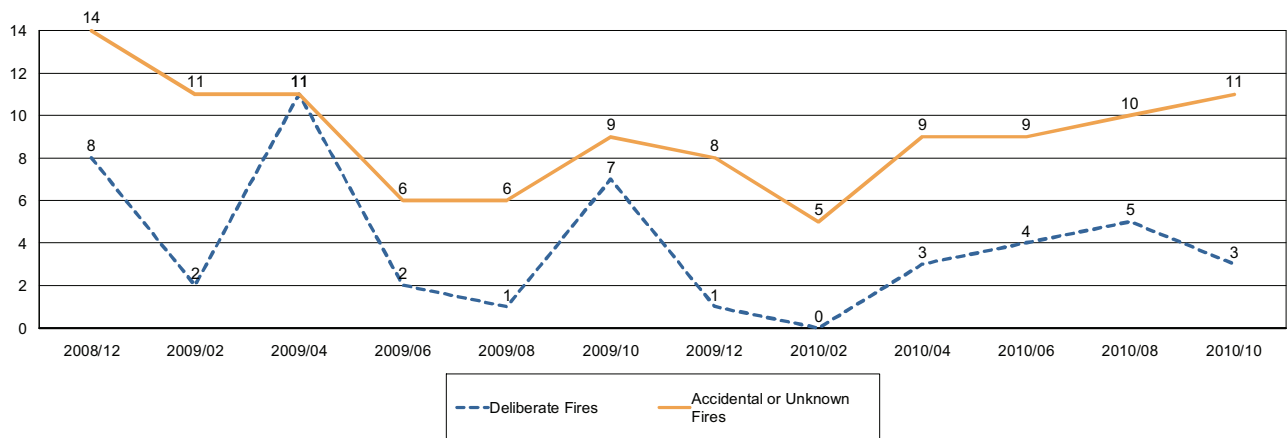
Report for Wootton Bassett & Cricklade Area Board

The following is a bi-monthly update of Fire and Rescue Service activity up to and including October 2010. It has been prepared by the Group Manager for the Board's area.

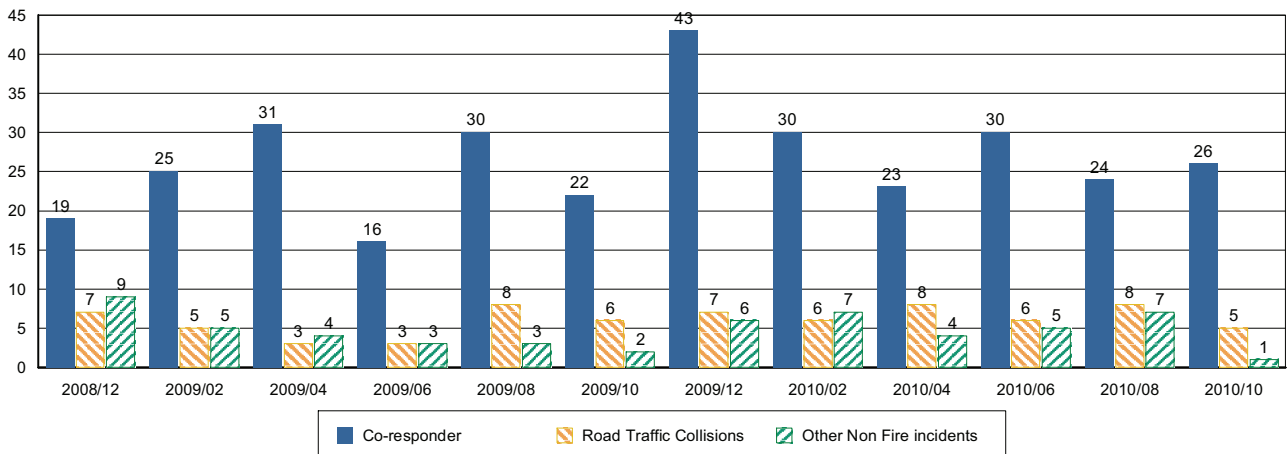
Incidents and Calls



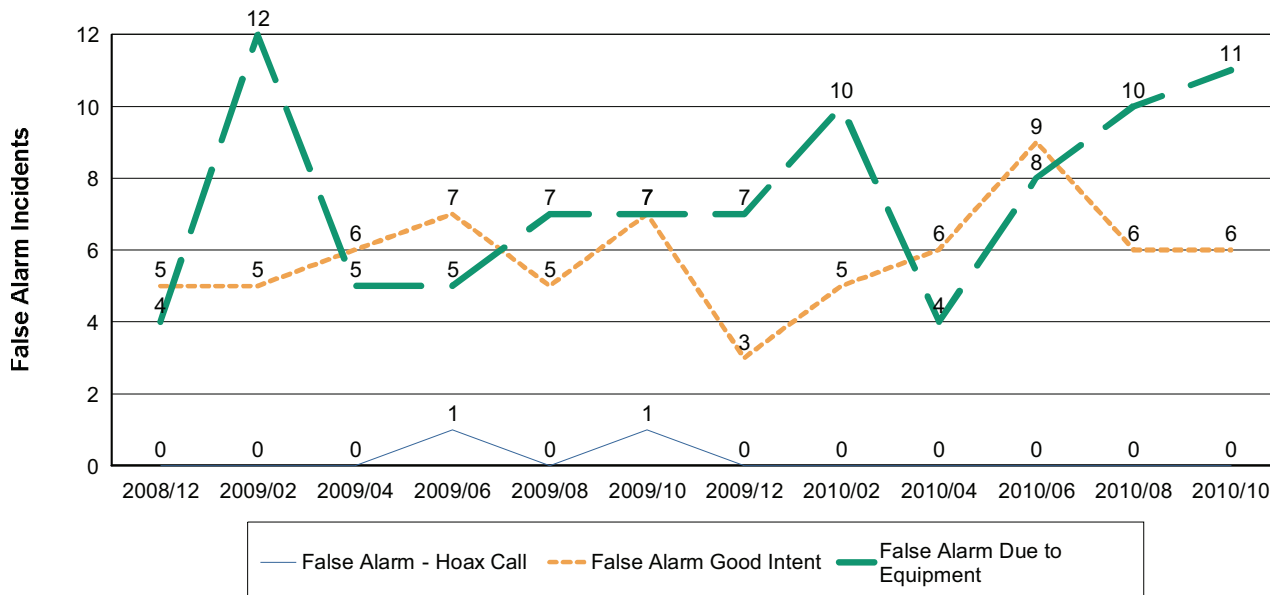
Fires by Cause



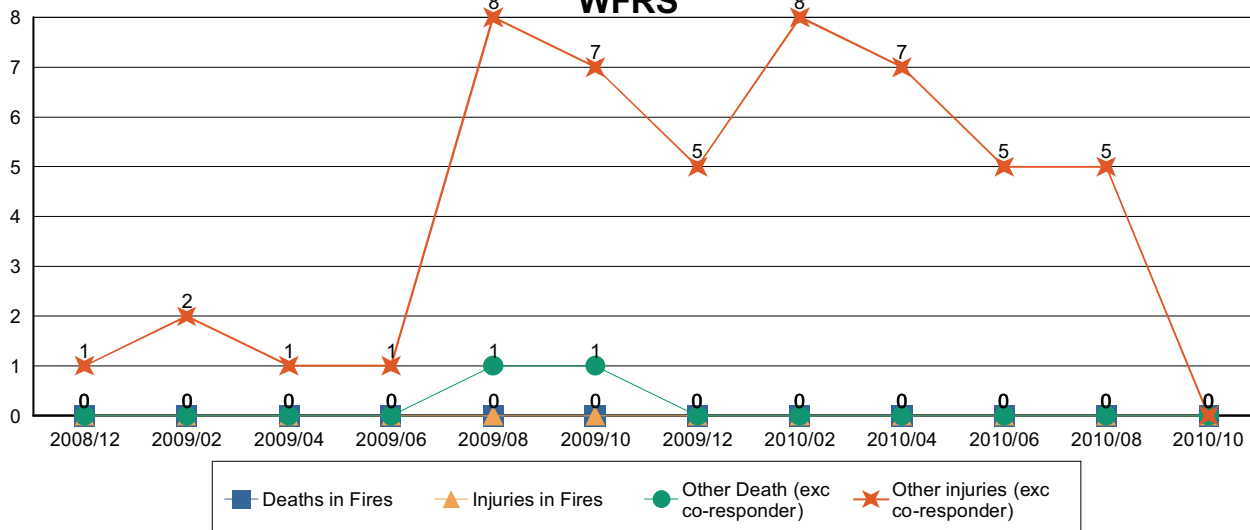
Non-Fire incidents attended by WFRS



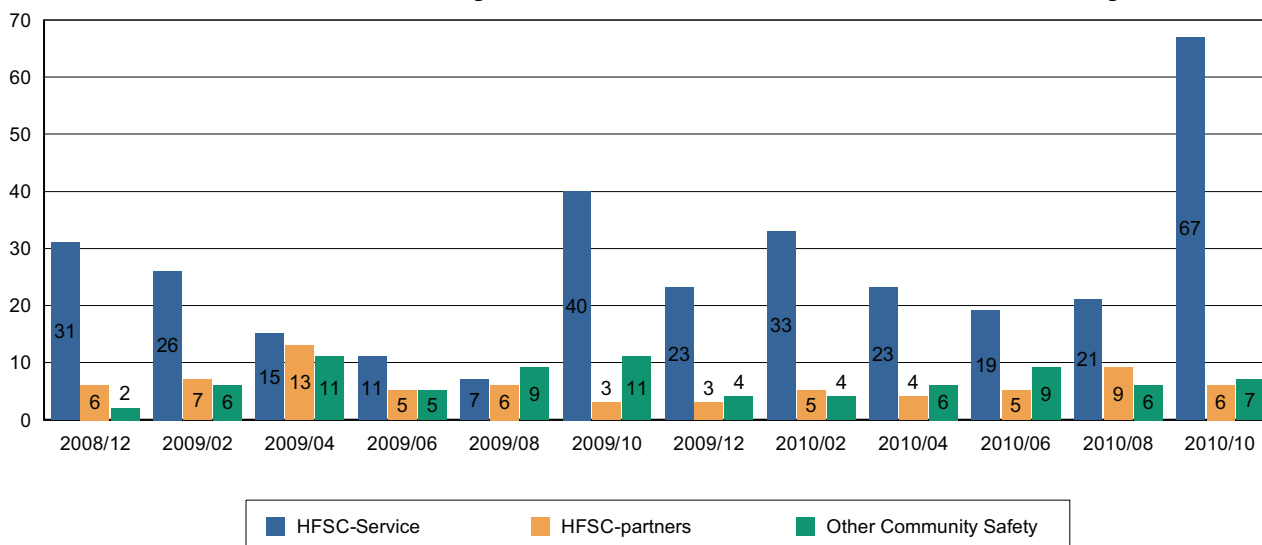
Number of False Alarm Incidents



Death & Injuries in incidents attended by WFRS



Home Fire Safety Checks and other domestic safety



Comments and Interventions overleaf

NHS Update – November 2010

Re-appointment of NHS Wiltshire Chair

Tony Barron has been re-appointed to serve as Chair on the PCT board from 1 January 2011 until 31 December 2014. The appointment has been made in accordance with the OPCA Code of Practice.

Comprehensive Spending Review

Everyone working in the NHS is acutely aware of the need to make our budgets go further in the future. Nationally, the NHS is required to make £20bn savings per annum over the next three years, and the money will be reinvested back into patient care. We are working closely with our local partners to think carefully about how we can play our part in that process by delivering care differently in the years ahead so that we can reduce costs and improve quality.

Consultation Documents

The Secretary of State for Health, Andrew Lansley, has published two further consultation documents seeking views on proposals set out in the White Paper, *Equity and Excellence: Liberating the NHS*.

“Liberating the NHS: Greater choice and control – A consultation on proposals” and “Liberating the NHS: An Information Revolution - A consultation on proposals”. The documents are available at www.dh.gov.uk/liberatingtheNHS

“Liberating the NHS: Greater choice and control – A consultation on proposals” envisage choice of treatment and healthcare provider becoming the reality in the vast majority of NHS funded services by no later than 2013-14.

The second consultation “*Liberating the NHS: An Information Revolution - A consultation on proposals*” is about transforming the way information is, collected, analysed, controlled and used in NHS and adult social care services.

These consultations are opportunities to seek the views of patients, the wider public and the NHS, about the challenges that lie ahead, how we can successfully address them, and how we best take forward the choice and information commitments.

The consultation period for both documents will close on 14 January 2011 and we encourage anyone interested to contribute.

Staying healthy this winter

The NHS is gearing up for its busiest season of the year. Common viruses such as flu and the ‘winter vomiting’ bug, norovirus, often take hold just as the cold weather starts to bite, causing extra challenges to our health services. One of the

biggest problems is keeping viruses from spreading, and NHS Wiltshire is asking people who may be infectious to **stay at home and use the phone**.

Flu vaccinations

GP practices around the county have started running flu vaccination clinics. This year the vaccine contains protection against H1N1 (no longer considered a pandemic, but one of this season's predominant strains of flu) as well as other strains of the virus. One simple injection should provide complete protection, and we're urging anyone who hasn't already been vaccinated to contact their GP.

Norovirus – stopping the spread

The 'winter vomiting bug' Norovirus caused serious disruption in hospitals across the southwest last winter, and NHS Wiltshire, together with our hospital colleagues, is urging everyone to play their part in preventing the spread of this distressing illness as this year's winter season looms.

We are all asking anyone who has had vomiting or diarrhoea in the last 48 hours not to visit friends or relatives in hospital or in a care home.

If you do have diarrhoea and/or vomiting, the advice is also to ring your GP's surgery if you have any concerns – and NOT to go to the surgery. The triage nurse or GP on call can tell you over the phone if you need to be seen – in cases where the patient is a child, for instance, or has another medical condition that could lead to vomiting – and this will avoid bugs spreading through busy waiting rooms.

Apart from hospitals, schools are one of the main breeding-grounds for vomiting and other bugs. If your child vomits or has diarrhoea, it is vital to keep them away from school for a full 24 hours from the last attack.

Finally, as norovirus is extremely infectious, keeping hard surfaces clean and washing hands thoroughly is very important. More detail on norovirus is available from the [Health Protection Agency](#)

NHS Stop Smoking Walk-in Clinic for Devizes

NHS Wiltshire has opened a new Stop Smoking Walk-in Clinic in Devizes in order to meet the increasing demand for people wanting to quit. The Devizes Stop Smoking Clinic will run as a "walk-in" clinic every Tuesday between 1.30pm and 3pm in the Outpatients Clinic at Devizes Hospital. There is no need for people to make an appointment, people can simply call in, and they will be seen by a Specialist NHS Advisor.

Win for Wiltshire in Health Awards

NHS Wiltshire's Head of Primary Care, Jo Cullen has won a regional award for leading the team which brought about a new, single out-of-hours GP service for the whole of Wiltshire.

Beds have reopened at Savernake Hospital

All 24 inpatient beds at Savernake Hospital have re-opened.

The Annual General Meeting and Board meeting of NHS Wiltshire will be held on Wednesday 17 November at 10am - **2010 at Southgate House**. Members of the public are welcome to attend.

Papers are published a week before the meeting on www.wiltshire.nhs.uk or on request from Stacey Saunders, NHS Wiltshire (tel: 01380 733839, email: stacey.saunders@wiltshire.nhs.uk). For further information or copies of documents referred to above, please contact Jo Howes, Community Engagement Manager, 01380 733929 or jo.howes@wiltshire.nhs

Update for Wootton Bassett & Cricklade Area Board

Name of Parish/Town Council	Cricklade Town Council	ITEM 6iv
Date of Area Board Meeting	1 st December 2010	

Headlines/Key successes

- **Town Plan** – The Town Council undertook consultation during the summer to gauge whether there was support for a community-led Cricklade Town Plan. A Steering Group has been formed which is working with Community First towards the production of a plan.
- **Community Payback** – Along with Wiltshire Council and the Environment Agency, the Town Council worked with the Community Payback Team to build a new ditch by the River Thames at Fairview Fields. This will improve the flow of the river helping to prevent flooding and protect vulnerable houses on the flood plain. The team has worked with the Town Council on flood prevention before, building drains for the allotments and clearing ditches. We are looking at other suitable projects where the team could contribute.
- **Remembrance Sunday** – For the first time and in conjunction with the Royal British Legion, the Town Council offices acted as a meeting point for those taking part in the annual parade through the town to the War Memorial.

PROJECTS

- **Town Centre Car Park** - The Town Council is undertaking a wide consultation exercise to gauge public opinion about taking on a Public Works Loan to fund the new car park through the precept. Leaflets have been delivered to all households in Cricklade. This runs until Friday, 10th December.
- **Christmas Lights** – Thanks to public generosity a collection spearheaded by the Cricklade Business Association will ensure that the town has new and refurbished lights for the Christmas Festivities. (All energy saving, LED). A project has also been launched to bring together a community group to mastermind *Cricklade Christmas Festival 2011*.
- **Community Speed Watch** – Working with our Wiltshire Councillor and local residents, the Town Council will support a group of volunteers to take this innovative initiative forward.
- **Fence for the Skate Park** – A grant awarded by Area Board to match money already in place means that a fence requested by young skaters will shortly be erected around the Skate Park.
- **Eastern Roundabout** – Working with Wiltshire Council, the Town Council will shortly adopt the roundabout at the eastern entrance to Cricklade from the A419. The Town Council and Cricklade Bloomers are now working on a design to enhance it as an attractive, appropriate gateway to the town.
- **Reduced Street Lighting** – The Town Council is working with local people and Wiltshire Council to identify locations where street lights could be turned off during part of the night which will help to reduce the community's carbon footprint and reduce light pollution of the night sky.

Forthcoming events/Diary dates

A full list of events in Cricklade can be found at www.cricklade-tc.gov.uk

- 3rd December Cricklade Christmas Lights Switch-On – 6.30pm
- 3rd-5th December St Sampson's Tree Festival
- 11th December Cricklade Bloomers Christmas Wreath Making & Coffee Morning
- 19th December St Sampson's Carol Service – 6.30pm
- 19th December Cricklade Band Christmas Show – 7pm

Signed: Shelley Parker – Town Clerk Date: 18th December 2010

Update for Wootton Bassett & Cricklade Area Board

Update from	Wootton Bassett Town Council
Date of Area Board Meeting	1st December 2010

Headlines
<ul style="list-style-type: none">• Leisure Services Review. The Town Council hosted a meeting of interested parties on Thursday, 28th October 2010. Wiltshire Council was represented by Robin Townsend and Lucy Murray-Brown. The meeting also heard from Nick Dye and Gary Walker, who were able to advise those present of the challenges that they faced and, indeed, are still facing in the devolvement of the Cricklade Leisure Centre which they now manage. The meeting is being viewed as the first step in an ongoing process.• The Mayor held a Sportsman's Charity Dinner at the Officers Mess, RAF Lyneham on Saturday, 6th November 2010. Guests of honour were her brother, Bob Champion, winner of the Grand National in 1981 on Alderniti and Channel 4s Derek Thompson. The evening has raised approximately £5,000 for Wootton Bassett Age Concern.
Projects
<ul style="list-style-type: none">• A contract to undertake remedial works at the Civic Centre on the embankment adjoining Station Road are due to commence in mid January 2011. The contract is expected to last approximately six weeks and every effort is being made to minimise the level of disruption to traffic in Station Road during that period.• Budget – The Council is currently drafting its budget for the 2011/2012 financial year. The Council is committed to stabilising the level of precept and is optimistic that it will be able to reduce the Town Council element of the precept for the fourth successive year.
Future Events/Dates for the diary
<ul style="list-style-type: none">• Friday, 3rd December 2010. The Wootton Bassett Christmas Lights and Shopping Evening.• Friday, 7th January 2011. Year 13 Awards evening at Wootton Bassett School. This is an opportunity to celebrate the success of the Schools A level students, many of whom have now gone on to University.
Signed:
Date:

Please return to Penny Bell, Democratic Services Officer – email: penny.bell@wiltshire.gov.uk tel: 01249 706613

Update for Wootton Bassett & Cricklade Area Board

Update from	Purton Parish Council	ITEM 6iv
Date of Area Board Meeting	1 December 2010	

Headlines

- Village Centre (Recreation Area) – The Parish Council has been working with the Police and Youth Services to try to combat anti-social behaviour at the centre, the Police have identified the area as high priority and additional lighting and CCTV surveillance is being considered.

- Dog Fouling – Sebastian Williams (WC Dog Warden) will be at the Parish Council’s meeting room on Wednesday 24th November from 9.00am – 12.30pm to talk to local residents about issues they may have regarding dogs and to offer advice. Dog fouling is an issue raised frequently by local residents.

- Cross Lane’s road junction – The Parish Council would like to know if this project is likely to be allocated some funding from the Area Board.
- Purton Parish Council is pleased to report that it has just co-opted two new Councillors, bringing the number of Councillors to 12, leaving 3 seats unfilled.

Projects

- Ongoing refurbishment work for Purton Village Hall – The Kitchen is next in line for an upgrade and some money has been raised through local events such as the Open Gardens towards the cost of a cooker.

- Work has started in Purton Cemetery to repair the walls and sun dial in the Garden of Remembrance.

- The stolen Lychgate roof tiles have been replaced by the Parish Council (the PC maintain the closed Churchyard).
- The Institute Clock Face is about to get a face lift, this project is in its early stages.
- Berriman’s Wood – native bulbs have been planted and bird and bat boxes made and erected by local residents including the Scouts Beaver Pack.
- Elm Tree Experiment – the Parish Council is currently looking to identify sites for Elm Tree saplings in liaison with village groups including the schools.

Date: 12 November 2010

Wootton Bassett and Cricklade Area Board 1 December 2010

Purpose of report

To request a decision is made by the Area Board to spend the delegated transport budget

Delegated Transport Budget - £14,205

Implications of not making a decision at the Area Board

Should there not be a decision made at the Area Board on 1st December 2010, there will be insufficient time to be able to commit to the proposed project within the financial year ending 31 March 2011 and the funds will be reallocated to another area.

Recommendations

To undertake amendments to existing kerb lines and drainage at Cross Lanes Purton. Advised solution, could be achieved within this year at a cost of £8,000 to £9,000.

To undertake a feasibility study & preliminary design to develop a solution to provide improved crossing facility in the region of Webbs Court, Lyneham for the cost of approx £7,000,
Advised solution could be undertaken within current year and some of the costs absorbed within the transport team.

Report author

Gareth Rogers Senior Engineer, Traffic & Network Management
Department for Neighbourhood & Planning
26 November 2010

Appendices

Appendix 1 – Scheme assessments

Appendix 1

1. Purton: Cross Lanes

Potential benefit to community – Medium

Achievability – High

Estimate of scheme -£9,000

Concerns

Safety concerns at the junction of the B4553 / C70 / C47.

Location does not register as a collision cluster locations however community concern remains regarding safety at the location.

Discussions held by Parish Council with Steve Hind - Principle Engineer, Wiltshire Council regarding solutions. Proposal developed to undertake amendments to existing kerb lines and drainage. Advised solution, could be achieved within this year at a cost of £8,000 to £9,000

An additional solution to convert Hayes Knoll Road to one way, requires the introduction of Traffic Regulation Orders. It is considered unlikely this can be advertised and resolved within a suitable timeframe which would for its introduction within this financial year. As the funding available must be spent within this year, I would suggest this element is best considered as an additional scheme in a future year.

2. Lyneham

Potential benefit to community- High

Achievability of feasibility study - High

Estimate of scheme - £30,000 - £40,000 depending on crossing provision

Estimate of feasibility -£7,000

Concerns

Relates to the lack of crossing provision on the A3102, in the vicinity of the bus stops to the north of Lyneham. The broken footway provision on the western side. Sub-standard crossing provision on the existing splitter island of the A3102/B4069 (western arm). The crossing provision on the Tockenham Road.

Proposed solution

Undertake a feasibility study & preliminary design to develop a solution to provide improved crossing facility in the region of Webbs Court, initial thoughts are a refuge would be suitable although this may change if survey work dictates otherwise.

Investigate the introduction of an additional footway linking the existing provision at Hogget's Close to the existing termination south of The White Hart. Minor amendments to the roundabout splitter island. Investigate crossing solutions for Tockenham Road.

Information to be collected; Pedestrian surveys, Speed / Volume Surveys, Topographical Survey, establish extent of highway boundary.

3. Cricklade - Common Hill Refuge

Potential benefit to community: Low (due to small number of properties likely to benefit)

Achievability: Medium

Request for the introduction of a pedestrian refuge and additional footway.

Alterations have previously been completed to improve the pedestrian crossing facilities in the vicinity of the roundabout.

An initial assessment of the carriageway width (6.2m to 7.0m) has concluded there is insufficient to accommodate the introduction of refuge island. For a refuge island of minimum width (1.5m), a carriageway width of 8.5m is required. Allied to this there is footway on the southern side of the carriageway to provide a suitable link to.

It is considered extremely unlikely there is sufficient pedestrian demand to warrant the introduction of any formal crossing provision (Zebra, PUFFIN etc).

With regard to the introduction of a footway there remains the potential for its construction, however there a number of engineering challenges which may prohibit this:

- i) presence of underground services,
- ii) need to relocate a number of telegraph poles
- iii) Height differential between adjacent properties and carriageway level
- iv) The need to provide a positive drainage system.

Whilst these are achievable, ultimately there will be a considerable cost implication.

4. Wottoon Bassett - Longleaze Traffic Calming

Potential benefit to community - Medium to Low

Achievability: Low

Estimate of scheme - £60,000 + (depending on solution type)

Estimate of feasibility - £10,000

I have not been able to track down the initial request for this location but I suspect the level of concern relates to the speed of vehicles and possibly the volume.

Proposed Solution: It is very difficult to provide a definitive solution at this point, hence the need for a feasibility study / preliminary design. However I would comment the geometry of the road, in conjunction with the nature of the development does not naturally contain vehicle speeds. I strongly suspect that any solution would have to involve the introduction of vertical traffic calming features such as speed cushions or raised tables / junctions, as the vehicle flows do not appear to be sufficient to ensure that a priority working solution would operate well enough to reduce vehicle speeds.

Traffic calming is often very controversial with residents and regularly divides local opinion on both the need and the appropriate format.

5. Lydiard Millicent - Crossing by The Sun Inn

A scheme is currently being incorporated within the Taking Action on School Journeys initiatives for the Lydiard Millicent area. Negotiations are on on going with the Land Owner to secure the relevant access / permissions. Once these are secured then construction can commence. It is hopeful that this will be achieved in this financial year.

Recommendation: No further Action

Report to	Wootton Bassett and Cricklade Area Board
Date of Meeting	1st December 2010
Title of Report	Community Area Grants

Purpose of Report

To ask Councillors to consider applications seeking 2010/11 Community Area Grant Funding

- i. Cricklade Pre-School – Clad and insulate wall of pre-school £3,000**
- ii. Broad Town Parish Council – Provision of football nets and posts £387**
- iii. Thames Pre School- enhance the outdoor learning area £1419**
- iv. Lyneham reshaping – Primary school – Create a remembrance Garden £1,000**
- v. Lyneham Primary School – refurbish 2 community rooms £2996**

1. Background

- 1.1. Area Boards have authority to approve Area Grants under powers delegated to them by the Deputy Leader and Cabinet member for Community Services (27 February 2010).
- 1.2. In accordance with the Scheme of Delegation, any decision of an Area Board that is contrary to the funding criteria and/or the officer's recommendation would need to demonstrate that the application in question has a wider community benefit, and give specific reasons as to why this should justify an exception to the criteria.
- 1.3. In accordance with the Area Board Grants Guidance officers are required to provide recommendations in their report, however, the decision to support applications and to what level is made by Wiltshire Councillors on this Area Board.
- 1.4. Funding applications will be considered at every Area Board meeting.
- 1.5. Wootton Bassett and Cricklade Area Board has been allocated a 2010/2011 budget of £51,962 for community grants.
- 1.6. The sum of £16,975 was awarded at the Area Boards on 25th May and 14th July and 6th October 2010.
- 1.7. This leaves a remainder of £34,987 for allocation,.
- 1.8. Where the demand for funding exceeds the funds available applications meeting the area board priorities will be given priority.
- 1.9. A decision has been made in 2010/2011 that paper copies of funding applications will no longer appear as part of the agenda in an attempt to reduce volume of paper used. However, the application forms will be available on the Wiltshire Council web site and hard copies available upon request.
- 1.10. The 2010/2011 funding criteria and application forms are available on the council's website (www.wiltshire.gov.uk/areaboards) or paper versions are available from the Community Area Manager.

Background documents used in the preparation of this Report	<ul style="list-style-type: none">• Community Area Grant Application Pack 20010/11• Wootton Bassett and Cricklade Community Area Plan
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2. Main Considerations

- 2.1. Councillors will need to be satisfied that grants awarded in the 2010/11 year are made to projects that can realistically proceed within a year of the award being made.
- 2.2. There will be 5 rounds of funding during 2010/11. There have been three rounds - on the 26th May and 14th July and 6th October 2010 and the fourth is contained in this report the remaining will take place on;
 - 2nd February 2011

3. Environmental & Community Implications

Community Area Grants will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

4. Financial Implications

- 4.1. Awards must fall within the Area Boards budget allocated to the Wootton Bassett and Cricklade Area Board.
- 4.2. If grants are awarded in line with officer recommendations Wootton Bassett and Cricklade Area Board will have a balance of £ 26,185 for future allocation.

5. Legal Implications

- 5.1. There are no specific Legal implications related to this report.

6. HR Implications

- 6.1. There are no specific HR implications related to this report.

7. Equality and Inclusion Implications

- 7.1. Community Area Grants give all local community and voluntary groups, Town and Parish Councils an equal opportunity to receive funding towards community based projects and schemes.
- 7.2. Implications relating to individual grant applications are outlined within section 8 – “Officer Recommendations”.

8. Officer recommendations

Ref	Applicant	Project proposal	Funding requested
8	Cricklade Pre-School Playgroup	To clad and insulate the north and west exterior wall of the preschool building	£3,000

8.1.1. The Grant meets the criteria for a community area grant 2010/11

8.1.2. The grant demonstrates a link to the Community Plan, supporting the vitality of village schools and permanent sites for preschool facilities.

8.1.3. The grant meets locally agreed/area board priorities, working with young people.

8.1.4. The group is a not for profit organisation.

8.1.5. The grant is to clad and insulate north and west exterior wall, replace rotting wooden walls and improve the insulation of the building.

8.1.6. The grant will provide an opportunity for preschool children of all backgrounds to participate in the care and learning provided by the playgroup, to promote good community relations and support the inclusion policy of the playgroup. The project is targeted at families on low income.

8.1.7. Should the grant not be awarded, the work could not go ahead and funds would need to be sought from other sources

Ref	Applicant	Project Proposal	Funding Requested
9	Broad Town Parish Council	Provision of football goal nets	£387

9.1.1 The Grant meets the criteria for a community area grant. 2010/11

9.1.2 The grant demonstrates a link to the Community Plan, providing enhanced recreation and sporting facilities

9.1.3 The grant meets locally agreed/area board priorities for activities for young people.

9.1.4 The group is a parish council who request the funding following a letter from young people of the community.

9.1.5 The grant is to provide enhancements to the football goals by provision of goal nets and supports.

9.1.6 The project will allow all young people from Broad Town to participate in team games.

9.1.7 Should the grant not be awarded, the precept is insufficient to fund the project thus it could not proceed and young people of Broad Town would have not recreation or sporting facility.

Ref	Applicant	Project proposal	Funding requested
10	Thames Pre School	Enhance the outdoor learning area	£1,419

10.1.1. The Grant meets the criteria for a community area grant. 2010/11

10.1.2. The grant demonstrates a link to the Community Plan, supporting the vitality of village schools

10.1.3. The grant meets locally agreed/area board priorities, with Ofsted recommending that children go out to learn and play whatever the weather.

10.1.4. The group is a not for profit organisation.

10.1.5. The grant is to enhance the outdoor area so children of all abilities can enjoy all areas - sensory, quiet, seating and wildlife.

10.1.6 The preschool will assist all local families with preschool children

10.1.7 Should the grant not be awarded the project would not be able to go ahead and other funding will be sought,

Ref	Applicant	Project Proposal	Funding Requested
11	Lyneham Reshaping Group/Primary School	Create a remembrance Garden	£1,000

11.1.1 The Grant meets the criteria for a community area grant. 2010/11

11.1.2 The grant demonstrates a link to the Community Plan and concern about the long term effects of the closure of RAF Lyneham.

11.1.3 The grant meets locally agreed/area board priorities with particular reference to Lyneham reshaping, wider use of schools for adult learning, reducing anti social behaviour, preventing erosion of village identity, combating litter, support for

. vulnerable people and lack of public open/recreational spaces .

11.1.4 The group is a not for profit organisation

11.1.5 The grant is to work with the community to create a Remembrance Garden in the grounds of Lyneham Primary School which can be used by all members of the local community..

11.1.6 The project will benefit all members of the local and transient community

11.1.7 Should the grant not be awarded, the project would need to be scaled down or the timescale extended whilst extra funds are sought.

Ref	Applicant	Project proposal	Funding requested
12	Lyneham Primary School	Refurbish 2 Community rooms to support local groups	£2,996

12.1.1 The Grant meets the criteria for a community area grant. 2010/11

12.1.2.The grant demonstrates a link to the Community Plan.

12.1.3.The grant meets locally agreed priorities, preventing erosion of the village identity, support for vulnerable people and providing public open recreational space.

12.1.4.The group is a not for profit organisation.

12.1.5.The grant is to provide community support organisations with an accessible base in Lyneham. The school identified that there was a need and can provide assistance with accommodation but cannot furnish the rooms as not within the normal business remit of the school. The project will redecorate and basically furnish of 2 mobile classrooms..

12.1.6.The project will help engage all members of the local community.

12.1.7 Should the grant not be awarded, there would be a detrimental affect on the local community as there is an urgent need and it would take longer to develop the project.

Appendices:	Appendix 1 Grant application –Cricklade Pre School Appendix 2 Grant Application – Broad Town Parish Council Appendix 3 Grant application – Thames Pre School Appendix 4 Grant application –Lyneham reshaping – Primary school Appendix 5 grant application –Lyneham Primary School
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No unpublished documents have been relied upon in the preparation of this report.

Report Author	Alison Sullivan, Community Area Manager Tel: 07917 721371 E-mail alison.sullivan@wiltshire.gov.uk
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Report to

Wootton Bassett and Cricklade Area Board

Date: 1 December 2010

Title of report –PRGS Funding bid – Wiltshire is Saving Energy (WiSE) - update

Purpose of the Report:

To request that the Area Board consider the following information and decide if the Wootton Bassett and Cricklade Area Board would want take up the offer of the £3,000 that has been agreed from the PRGS panel to fund the WiSE Project.

Impact of the decision

Should the decision of the Area Board be not to participate, the funding agreed for Wootton Bassett and Cricklade community Area will be withheld and the Community Area will not be able to participate in this initiative.

Background:

Working with the Energy Saving Trust and sponsored by the Wiltshire Environmental Alliance this initiative aims to make available to all Wiltshire householders the equipment and advice to save energy in their home.

By making an energy monitor and support pack available to hire free of charge from all libraries across Wiltshire, the project are providing the tools that will allow householders not only to save money but also reduce their carbon footprint.

At the Wootton Bassett and Cricklade Area Board meeting on 6th October, some concern was raised regarding the cost of this project and it was suggested that such energy monitors could be obtained from many of the major energy suppliers.

The Decision of the Area board was to recommend that the pilot phase of the Wiltshire is Saving energy project be extended and that efforts should be made to source the energy monitors free of charge before committing the funds to this project.

Further information was sought from the Community Climate Change Officer and she reports that:

1. The energy companies are reluctant to provide 100+ monitors without any benefit to that company.

2. As a local authority, clarity would be required to ensure users understand that the Local Authority is not promoting or endorsing any one energy company.
3. Southern Electric provided 30+ monitors free of charge for the pilot and are not able to provide any more without a charge.
4. Energy Efficiency colleagues in Private Sector Housing explored the possibility of getting the monitors from energy companies without success
5. Only some companies are offering them and we have a deregulated market, with not all Wiltshire residents using the same supplier
6. When companies offer the monitors they are only on certain tariffs and this tariff may not necessarily be the best for the customer
7. The WiSE Project has the benefit that it is free to all regardless of which energy supplier they utilise.
8. The WiSE Project will also be able to provide a guarantee on all the monitors and a dedicated customer service helpline to ensure they can continue to issue effective equipment through the Libraries

£3,000 per Area Board was requested from the Performance Reward Grant Scheme and the Panel approved the bid on 2nd November 2010.

However, It was noted that Wootton Bassett and Cricklade Area Board was not supportive of the bid and would rather the scheme was piloted first

The panel agreed that this project could have a high potential impact for the County.

The Panel noted that the Environment Alliance are very supportive of this and it has been supported by all Area Boards apart from Wootton Bassett and Cricklade.

The Panel fully supported this project but felt that it should be on the condition that Housing Associations, Age Concern and CABs should be involved, to make sure that they were reaching the appropriate people, i.e. Council tenants, homes with children on school meals, hard to reach groups, etc.

They need to make sure that they are hitting those people who would benefit most. In effect, they shouldn't be distributed by libraries alone. These conditions will be written in as a condition of the grant.

The panel have given the authority to the Performance Manager to withhold this portion of funding if Wootton Bassett and Cricklade does not wish to participate and await a decision from this Area Board.

Alison Sullivan, Community Area Manager

The full application can be viewed at: www.tinyurl.com/38zs2sf

Report to All Area Boards
Date of Meeting August - October
Title of Report LPSA Funding Bid: Wiltshire is Saving Energy (WiSE)

What is the initiative?

Working with the Energy Saving Trust and sponsored by the Wiltshire Environmental Alliance this initiative aims to make available to all Wiltshire householders the equipment and advice to save energy in their home. By making an energy monitor and support pack available to hire free of charge from all libraries across Wiltshire we are providing the tools that will allow householders not only to save money but also reduce their carbon footprint.

Why do we need this initiative?

Saving money and ensuring householders can afford to heat their homes is always a priority. An energy efficient home will cost less to heat.

This initiative will also help achieve the LAW ambition of reducing Wiltshire's Carbon footprint. The initiative will offer a very practical solution to monitoring and reducing the householder's energy consumption resulting in them saving money.

Who will benefit?

The library service is available to all Wiltshire residents, currently the library service has 220,416 users. The information and advice from the Energy Saving Trust is free of charge and open to everyone.

The support pack includes information about grants and funding available to private housing residents in receipt of certain benefits. Current figures confirm there are 12,000 people within Wiltshire that these grants could potentially apply.

Is there a demand?

Following a very successful pilot we can prove there is a demand for energy monitors and the supporting information. 41 Energy monitors have been available to hire from 6 libraries. The monitors have been continuously on issue and there are 31 customers on the waiting list.

How will it work?

We will provide a full support package with each energy monitor that will include details on how the user can save energy through both changes in their daily life and investing in energy efficiency technologies. From the information they receive any changes the user makes to their lifestyle immediately following the use of the monitor will start saving carbon. As the users see their energy bills reducing they will have no reason to go back to old ways resulting in long term financial and carbon savings.

How will we measure success?

We can put multiple measures in place to monitor success. The library service can provide regular reports on the level of issues. The Energy Saving Trust and Private Sector Housing will provide information on the number of follow up calls and website surveys that are generated from the energy monitor support packs.

The full application can be viewed at:
www.tinyurl.com/38zs2sf

To enable this initiative to proceed, the Area Board is asked to support this bid for PRG funding

Area Board Project

1. What is the project?

Wiltshire Fire Cadets consists of 2 units, of which Cricklade forms part. A youth based organisation giving boys and girls aged 13 to 18 the opportunity to work with Fire And Rescue Service equipment and learn to work together as a team. It gives them an adventurous outlook on life. Cricklade Cadets are a voluntary organisation that offers opportunities to young adults in north Wiltshire to become involved in the community.

2. Where is the project taking place?

Cricklade Fire Station

3. When will the project take place?

Weekly

4. What are the community benefits/evidence of need/desired outcomes?

The group has been running for over 10 years within the auspices of the Fire Service. The members were devastated by the withdrawal of support and determined to see the Cadets continue. Giving themselves a social group that forms friendships that will endure well into their adult years. In terms of the community Area Strategy the group encourages young adults to think how they can improve the area, others and themselves. While as a part of the objectives it helps to provide a good range of social activities.

Impact if the project were not to be funded.

The impact would be for the Cadets to source funding through external sources and or personal donations reducing the activities they may be able to partake in. The Cadets hope to be able to go camping this summer, allowing them to experience life in the outdoors in a safe environment.

5. Who will manage/be responsible for this project?

Cricklade Fire Cadet Force Management Committee

6. Costs/quotes/ Match Funding?

Project Costs

Heating and Lighting	£150
Fire engine Movements inc diesel	£125
CRB checks for instructors	£365
Equipment maintenance	£75
Specialist Equipment Maintenance	£40
Personal protective equipment	£300
Officer Monitoring/supervision	£110

Total £1165

Project income

Cadet subscriptions £456

Project Bid requested £709

Nb in future the cadets will raise their funds required through subscriptions and fund raising

7. Additional information.

The Management Committee of the Cricklade Cadet unit have been informed that each Cadet Unit has funds held within a Wiltshire Fire and Rescue bank account which will be split between the two cadet units on transfer. They are unable to identify what the sum is as the moment. They have assumed that it will be sufficient to meet the full outstanding sum required for the period up to 31 march 2011.

The project will measure the difference made to the community by measuring the increased confidence and respect that the cadets show to others and by their participation within the local community.

Area Board Project

1. What is the project?

Funding for meeting places and refreshments to facilitate meetings in the community, with the community.
For example ; the local transport group, community planning, consultation and working with hard to reach sectors of the community

2. Where is the project taking place?

Within Wootton Bassett and Cricklade community area

3. When will the project take place?

Between December 2010 and March 2011

4. What are the Community benefits/evidence of need/desired outcomes?

There is no community hub in Wootton Bassett and Cricklade community Area and Town and Parish councils charge a small fee to use their rooms and refreshments. Meetings need to take place in different locations throughout the community and be accessible for the community.

The outcome would be to engage with as many members of the community as possible whilst undertaking Area Board projects, consultations, budget prioritisations and community planning activities.

5. Who will manage/be responsible for this project?

Area Board members could delegate the responsibility to the Community Area manager.

6. Costs/quotes/ match funding?

Rooms cost from £15 per hour to £50 per hour. The cost of refreshments varies but would be kept to a minimum

An allocation of £500 is projected to be used for this project.
Should the budget for the rooms not be fully spent, the excess would return to the Community Area Grant budget for community projects.

WOOTTON BASSETT & CRICKLADE AREA BOARD FORWARD PLAN

Please note that this is a working document which is subject to change due to availability of the relevant officers/partners and relevant time scales.

Date	Location	Area Board Agenda Items	Cabinet Member Attending
2 Feb 2011	Cricklade Town Hall, High Street, Cricklade, SN6 6AE	<p>Community Items: Localism: What does it mean to you? Community Area Young Peoples' Issues Group: Funding request</p> <p>Corporate items: Wiltshire Council's new Approach to Providing Face to Face Services Results of the Community Flooding Consultation Wiltshire Police Budget Consultation</p> <p>Community Area Grants will be considered</p>	Cllr Keith Humphries (Health and Well Being)
23 March 2011	Lyneham Primary School (tbc)	Community Area Grants will be considered	Portfolio Holder (tbc)

Wootton Bassett and Cricklade Area Board Officer Contacts

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Democratic Services Officer: Penny Bell (penny.bell@wiltshire.gov.uk)

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